

Clan Gunn Society of North America

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Reimbursement Request

SUBMITTED BY: _____ _____ _____	PAY TO: _____ _____ _____
COMMENTS OR SPECIAL INSTRUCTIONS: NOTE: TO BE USED ONLY FOR REIMBURSEMENT OF TENT SPACE AND TABLE/CHAIR RENTAL AT FESTIVALS. ALL OTHER REQUESTS MUST BE APPROVED BY THE PRESIDENT PRIOR TO THE EXPENSE BEING INCURED.	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
SUBTOTAL			
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			